



Priory Junior School

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6th September 2019

Dear Parents,

First Aid Notifications – Introducing Medical Tracker

Following a review of our systems of informing parents about First Aid visits by children during the school day, we are pleased to inform you of a change to our system.

We are introducing an electronic notification system (Medical Tracker) this year, and so, should your child visit First Aid during the day, you will receive an email to inform you of this. The email will explain to you the reason for your child's treatment (ie what they have hurt), and the treatment that has been provided. This means that your child will no longer bring home a first aid slip to you.

Emails will be received from the email address 'DONOTREPLYmedicaltracker'. The new system will start from **Monday, 9th September.**

Should you wish to contact the school to discuss the letter further, please use your normal ways of communicating with us – emailing us through Pupil Asset would be the best way to do this, or dropping into the office. Of course, should we feel that we need to contact you more urgently, we will telephone you to discuss your child's injury or illness. Please make sure we hold up-to-date telephone numbers for this purpose.

We hope the system will prove to be beneficial to parents, and also allow the school to monitor First Aid visits, and visitors, more efficiently.

Should you have any questions about the above, please do not hesitate to contact me.

Yours sincerely,

Tracy Keefe

