



Priory Junior School

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Headteacher: Tracy Keefe B.Ed (Hons) NPQH

25th March 2021

Dear Parents,

Easter Holiday Procedures for Track and Trace

As we have reached the end of the first half of the Spring term, I hope you all are able to take some time to rest during the half-term break.

We will continue to support the government in our Track and Trace responsibilities over the half-term break and I hope that the below table will help you, should your child develop symptoms during this time.

Symptoms began on (or date of positive test if asymptomatic)	Saturday 27 th March	Sunday 28 th March	Monday 29 th March – Monday 12 th April
Action Required	Parents Inform school immediately. School will notify individuals within respective bubble who may have come into contact on Thursday 25 th and Friday 26 th March. Notified individuals will have to self-isolate for 10 days	Parents Inform school immediately. School will notify individuals within respective bubble who may have come into contact on Friday 26 th March. Notified individuals will have to self-isolate for 10 days	Unless testing was delayed following onset of symptoms, the case was not in school and therefore there is no need to contact school. If test was delayed, please inform school.
	Please email the school office directly, or via Pupil Asset if you need to contact me in the event of a confirmed case between the close of school on Friday 26th March and Monday 12th April . This email will be monitored during this time. Please note, we will only respond to suspected and confirmed cases during this time.		
Parental Responsibility	Parents to notify close contact family and friends and follow advice as per NHS Covid-19 guidelines http://www.nhs.uk/conditions/coronavirus-covid-19/		



In order to ensure these arrangements work effectively, please adhere to the following:

- Seek tests via testing centres rather than via postal tests as this can significantly delay confirmation of results. Results are normally forthcoming in 24 hours via test centres.
- Notify school if children have symptoms after schools close (as outlined above) – even when waiting for a test result, families can be advised to take necessary steps whilst awaiting confirmation.

The school email address is : office@priory.cambs.sch.uk

On return from the Easter holiday, to minimise the risk of infection within school (and the wider community) please ensure you continue to adhere to social distancing protocols. Only one adult should come to the school site per family. Do not send your child to school if a member of your household, or someone they have been in contact with, is showing symptoms until you have a negative test result. Please inform us so that we can arrange remote learning for your child.

Please take care and stay safe. We have really enjoyed having all the children back in school and we know they have been working hard. I hope that you all enjoy a rest together over the forthcoming Easter break. We look forward to seeing you all again on **Tuesday, 13th April**.

Kind regards

Tracy Keefe

