



Priory Junior School

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14th September 2020

Dear Year 6 Parents,

We have been informed today that the process for applying for your child's secondary school place is now open. Please read the information below on how to do this.

SECONDARY TRANSITIONS 2021 – NOW OPEN

The process to apply for secondary school for next September 2021 is now open and will close on the 31st October 2020. Parents will receive their offer on the 2nd March 2021. Any late applications received after the 31st October will be allocated on the 27th April. For the best opportunity of obtaining one of your 3 school preferences, please make your application on time.

To make your application, you will need to log into the Citizen Portal to make your application. Last year the majority of parents chose to make their applications for a school place online. Parents must apply via their home local authority (where they pay their Council Tax to) for transferring from Primary to Secondary school.

This is the link to the Cambridgeshire online application process:-

<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/secondary-school>

If parents do not wish to make their application online, paper application forms are available on request if they call 0345 045 1370. Any students that have deferred places must apply via a paper application as the portal will not accept their date of birth for this transfer group.

If you have any questions about the application or online processes please refer to the booklet on the admissions website **"Next Steps - Starting Secondary School; a guide for parents 2021-22"** or contact the Cambridgeshire Admissions Team.

Yours sincerely,

Tracy Keefe

