



## Priory Junior School

Longsands Road, St Neots. Cambs PE19 1TF

Email: [office@priory.cambs.sch.uk](mailto:office@priory.cambs.sch.uk)

Tel: 01480 226730

Fax: 01480 226731

Headteacher: Tracy Keefe B.Ed (Hons) NPQH

20<sup>th</sup> November 2023

Dear Parents/Carers

We are delighted to let you know that booking is now open on Pupil Asset for Christmas Lunches for the children. The children will be offered a hot Christmas Lunch in the hall and a Christmas Party Box on two dates in December, namely the 18<sup>th</sup> and the 19<sup>th</sup>. The cost is £2.35 per meal (free for children who receive FSM) and should be paid on Pupil Asset under your normal school meal account. The deadline for booking is Friday 1<sup>st</sup> December.

We have set out below some guidance on how to book these lunches. Please read these notes carefully to avoid any errors when booking. No other lunch options will be provided on these days other than the Christmas Menus. If your child does not want either of these options then they should bring a packed lunch on those days.

### **Years 3 and 5**

The children will be offered a Christmas Party Box to eat in their classrooms (see menu – options **Xmas A** or **Xmas B**) on 19<sup>th</sup> December and a Hot Christmas Lunch to eat in the Hall (see menu – options **Xmas C** or **Xmas D**) on the 18<sup>th</sup> December.

1. To book your child a Christmas Party Box for the **19<sup>th</sup> December** please follow these instructions:
  - a. Go to Pupil Asset
  - b. Meals
  - c. Choose the date (**19<sup>th</sup> December**)
  - d. Choose the Option (please note you can only choose **Xmas A** which is the Christmas Party Box or **Xmas B** which is the Vegetarian Christmas Party Box)



2. To book your child a Hot Christmas Lunch for **18<sup>th</sup> December** please follow these instructions:
  - a. Go to Pupil Asset
  - b. Meals
  - c. Choose the date (**18<sup>th</sup> December**)
  - d. Choose the Option (please note you can only choose **Xmas C** which is the Hot Christmas Lunch or **Xmas D** which is the Vegetarian Hot Christmas Lunch)

### **Years 4 and 6**

The children will be offered a Hot Christmas Lunch to eat in the hall (see menu – options **Xmas C** or **Xmas D**) on 19<sup>th</sup> December and a Christmas Party Box to eat in the Classroom (see menu – options **Xmas A** or **Xmas B**) on the 18<sup>th</sup> December.

1. To book your child a Hot Christmas Lunch for **19<sup>th</sup> December** please follow these instructions:
  - e. Go to Pupil Asset
  - f. Meals
  - g. Choose the date (**19<sup>th</sup> December**)
  - h. Choose the Option (please note you can only choose **Xmas C** which is the Hot Christmas Lunch or **Xmas D** which is the Vegetarian Hot Christmas Lunch)
2. To book your child a Christmas Party Box for the **18<sup>th</sup> December** please follow these instructions:
  - e. Go to Pupil Asset
  - f. Meals
  - g. Choose the date (**18<sup>th</sup> December**)
  - h. Choose the Option (please note you can only choose **Xmas A** which is the Christmas Party Box or **Xmas B** which is the Vegetarian Christmas Party Box)

Should you have any queries/concerns regarding allergens or special diets please contact the school office.

Yours sincerely

Tracy Keefe

