



Priory Junior School

Job Description : Cleaner

This school is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

HOURS OF WORK

- 10 hours a week

Job Purpose

To work individually or as part of a team in the provision of a cleaning service, ensuring a high standard of cleanliness. To comply with procedures set out in the quality assurance system.

Role:

1. Carry out the cleaning operation within any allocated part of the school, contributing to the high standards of cleaning provision and compliance with procedures and all legislative requirements.
2. Undertake the scheduled cleaning work for the week, which includes dusting, emptying litter bins, picking up litter, sweeping, washing, using chemicals, vacuum cleaning, scrubbing, buffing, polishing, toilet cleaning etc.
3. Take due care of any materials or equipment assigned to you. Report faults to equipment as appropriate.
4. Follow health and safety procedures, and report any concerns to the health and safety representative.
5. Play a role in safeguarding the pupils at the school, and report any concerns to the Headteacher immediately.
6. Any other cleaning duties, as requested by the caretaker.